

Application Guidelines for Foreigners for the Spring Semester in the 2024 Academic Year

- ※ Admission guidelines are subject to change according to the guidelines of the Ministry of Education, etc.
- ※ Please check the final admission guidelines later



1. Recruiting departments and openings

Division	Academic Years	Departments	No. of Students
			Day Classes
Social Sciences	3	Dept. of Early Childhood Education	No Recruitment
		Dept. of Tax & Accounting	No limit
		Dept. of Converged Medical Tourism	
Health Sciences	3	Dept. of Radiologic Technology	No limit
		Dept. of Clinical Laboratory Science	
		Dept. of Food & Pharm	
		Dept. of Physical Therapy	
		Dept. of Bio & Environmental Science	
		Dept. of Dental Technology	
		Dept. of Dental Hygiene	
		Dept. of Optometry & Vision Science	
		Dept. of Emergency Medical Tchnology	
		Dept. of Beauty Care	
		Dept. of Occupational Therapy	
		Dept. of Applied Medical Image 3D Modeling	
		Dept. of Food & Nutrition	
		Dept. of Medical Software Development	
	4	Dept. of Nursing	

※ Except for the Early Childhood Education Department, the number of students is unlimited.

2. Admissions Calendar

Classification	Period	Places
Submission of Application Form and Materials	2023.10.2.(Mon) ~ 11.19.(Sun)	- Reception desk of the International Exchange Center
Screening and interviewing	2023.11.20.(Mon) ~ 12.09.(Sat)	
Admission Notification	2023.12.22.(Fri)	
Registration	2023.12.23.(Sat) ~ 12.30.(Sat) 24:00	- Woori Bank National Branches (Virtual Account)
First Day of Class	2024.03.04.(Mon)	- The schedule of classes of each department will be announced well before the class begins.

※ The screening schedule is subject to change and will be announced in advance on the website of the International Exchange Center.

3. Screening Method and Fee

Screening Method	Application Fee (KRW)	Note
Document Evaluation 100%	30,000(or ₩ 23 USD)	Interview as a part of the screening process

※ We review applicants' documentations to determine if they meet the requirements for admission. If they don't meet the requirements, we will exclude them from screening.

4. Eligibility

Classification	Requirements
Nationality	<ul style="list-style-type: none"> A foreigner whose parents are both foreigners
Education	<ul style="list-style-type: none"> Graduates of domestic or foreign regular high schools and those recognized as having equivalent education by law ※ We don't accept GEDs, homeschooling, cyberlearning, adult education, etc.
Language	<ul style="list-style-type: none"> You meet at least one of the following: <ol style="list-style-type: none"> You have acquired Test of Proficiency in Korean (TOPIK) level 3 or higher. (Music, physical education, health, beauty, mechanics, engineering, and design at level 2 or above, TOPIK level 2 or higher) You have passed the Korean language proficiency test conducted by our university. You are objectively judged to have proficiency equivalent to Test of Proficiency in Korean (TOPIK) level 2 or higher, for example, by completing Sejong Institute training. ※ If you are admitted with TOPIK 2 or the score of TOPIK administered by Dongnam Health University, you must complete at least 300 hours of Korean language education for one year.

※ Dual nationals who have acquired Korean nationality are not eligible to take the foreigner screening. (including foreigners whose parent have a dual nationality)

※ Interpretation of majors and academic credentials will be determined in accordance with relevant regulations.

5. Notes for applicants

- Applicants may not apply to more than one department.
- Applicants are not permitted to dual enroll with other colleges or universities. If they withdraw from the program after payment of tuition, their tuitions will be refunded in accordance with university regulations.
(Full tuition refund for pre-enrollment and partial tuition refund for post-enrollment)
- Each applicant's full name and date of birth must match those on his/her passport.
- Applicants are responsible for any errors or omissions in contact phone numbers, emails, addresses, etc.
- Applicants must have a clear purpose for studying in Korea and no family members have been in Korea illegally.
- Applicants must be able to enter the country and obtain a visa.

6. Submissions

Number	Submissions	Notes
1	<ul style="list-style-type: none"> • Application for admission 	University Form 1
2	<ul style="list-style-type: none"> • Personal statement (academic plan) 	University Form 2
3	<ul style="list-style-type: none"> • Proof of final education <ol style="list-style-type: none"> ① High school graduation (expected) certificate ② High school transcripts 	<ul style="list-style-type: none"> - Apostille agreement country: submit the original after authenticating the apostille. (issued by a government agency designated by the country of origin) - Non-Apostille countries: submit original documents with consular verification. (Korean consulate designated by your home country) - Chinese applicants must submit a certified translation. - Vietnamese applicants must submit a document verified by the Korean Consulate in Vietnam or the Vietnamese Embassy in Korea.
4	<ul style="list-style-type: none"> • Proof of nationality and family relationship <ol style="list-style-type: none"> ① Proof of the applicant's parents' nationality ② Proof of family relationship ③ Applicant's alien registration card (if applicable) 	<ol style="list-style-type: none"> ① Copy of your passport and government-issued documentation (ID) <ul style="list-style-type: none"> - For Chinese nationals, submit a notarized translation of your Chinese ID card. - If your parents are divorced or deceased, submit a notarized translation of a government-issued document from your country of residence which verifies your parents' situation. - Submit documentation of parental rights and custody for applicants when parents are divorced. ② Proof of family relationship <ul style="list-style-type: none"> - Chinese nationals: marriage certificate and proof of kinship - Vietnamese nationals : birth certificate and family register record - Japanese nationals : family register record - U.S. and other nationalities : birth certificate ※ Submit a notarized original in English or Korean ③ A copy of your alien registration card <ul style="list-style-type: none"> - Copy and submit the front and back of the card (for domestically residing applicants only)
5	<ul style="list-style-type: none"> • Language Proficiency Documentation 	<ul style="list-style-type: none"> - Test of Proficiency in Korean (TOPIK) Level 2 or higher Transcript - Other documents related to the Korean Language Proficiency Test
6	<ul style="list-style-type: none"> • Financial documentation <ul style="list-style-type: none"> - Original bank statement USD \$20,000 or more (or other currencies equivalent to USD 20,000 or more) 	<ul style="list-style-type: none"> - Only original documents issued within one month before the date of application are valid. (copies of bank statements are not accepted) - Bank statement only under your name or your parent' s name.
7	Student Financial Aid Pledge	University Form 3 (completed in person by the financial guarantor)

8	Personal Information Collection, Use, and Third-party Disclosure Consent	University Form 4
9	A copy of your passport and three passport-sized photos	Taken within the last 3 months (no copied photos)
10	Certificate of the record on entry and departure	Domestically residing applicants only

7. Submission Notes

- A. Acceptance or admission will be forfeited any time if documents are incomplete or if admission is obtained by false or fraudulent means.
 - B. If you are denied a visa, your admission will be canceled and any paid tuition will be refunded. (excluding an application fee)
 - C. All submitted documents will not be returned, and no modifications, replacements, or cancellations of the application or submitted documents will be accepted.
 - D. In principle, all supporting documents must be submitted in the original form. If you submit a copy inevitably, the original must be presented to check the authenticity of the copy.
 - E. Applicants who submitted academic documents such as certificate of expected graduation, certificate of expected completion at the time of screening must submit the regular graduation certificate and completion certificate before admission. Otherwise, the admission will be canceled.
 - F. All documents must be dated within the last 6 months as of the application deadline.
 - G. Documents written in other language than Korean or English must be submitted with a notarized Korean translation.
 - H. Upon verification of original documents and full payment of tuition, a standardized acceptance letter for visa issuance will be sent.
 - I. Anything not specifically stated in the guidelines for applicants will be applied after deliberation by the Admissions Committee.
- ※ Please contact the International Exchange Center (031-249-6286) for visa and the standardized acceptance letter.

8. Tuition payment instructions

- A. Payment period: 2023.12.23.(Sat) ~ 12.30.(Sat) 24:00
- B. Amount to be paid: The exact tuition for 2024 academic year will be announced later. Refer to the table below for the 2023 academic year.

Division	Tuition (1 semester)	Scholarship	Actual reduced tuition
Social Sciences	3,187,100	20% tuition reduction upon admission	2,549,680
Health Sciences	3,477,600		2,782,080
Nursing	3,552,600		2,842,080

C. How to pay

- ① Failure to register within the prescribed registration period will result in cancellation of admission.

- ② Dual enrollment in two or more universities in the same entrance semester is prohibited, and those who violate this will have their enrollment canceled even after they have been admitted.
- ③ If you wish to cancel your enrollment due to inevitable reasons, you can apply for a refund by visiting the school within the prescribed tuition refund period, and you can receive a refund through the prescribed procedures, and the refund of tuition due to the post-enrollment cancellation will observe the “Rules on University Tuition.”

9. Admission withdrawals and tuition refunds

Refund period	2023.12.26.(Tuesday) ~ 02.29.(Thursday) 15:00
Refund Method	Deposit to the applicant's account according to the university's schedule after applying for a refund
Refund Rationale	Rules on University Tuition

※ Applicants for the tuition refund after the beginning of the semester will be treated as withdrawing from the program, not as voluntarily giving up the program. Tuition and fees will be returned in accordance with the “Rules on University Tuition.”

10. Acceptance letters and visa issuance

A. Standardized acceptance letters

- ① Successful applicants must submit original documents and make a full tuition payment in order to apply for the issuance of a standardized acceptance letter.
- ② The standardized acceptance letter will be sent to the applicant's email address.

B. Applying for a student (D-2) visa

① Domestic Residents

- (1) How to apply : Successful applicants who hold a D-4 visa for general training must apply in person at a jurisdictional immigration office upon receipt of a standardized acceptance letter.
- (2) Documents Required for Student (D-2) Visa Application
 - Application form, 1 passport photo
 - A copy of your institution's business license (or tax ID)
 - Standardized acceptance letter (issued by the university president)
 - Proof of family relationship
 - Proof of final education
 - Proof of tuition payment
 - Proof of financial capacity
 - Proof of Korean language proficiency

② International residents

- (1) Successful applicants must apply individually for a student (D-2) visa at an embassy or consulate in their home country.
- (2) Documents Required for Student (D-2) Visa Application
 - Visa application form, 1 passport photo
 - A copy of your institution's business license (or tax ID)

- Standardized acceptance letter (issued by the university president)
 - Proof of family relationship
 - Proof of final education
 - Proof of financial capability (for Vietnamese, a moratorium bank statement with a balance of study expenses issued by a bank)
 - Proof of Korean language proficiency
- ※ Documents for visa issuance may vary depending on your nationality, so be sure to check with your overseas Korean embassy.

[Form 1]

Application of International Students for Special Admission to the Class of 2024						Photo		
Name	Korean			Exam Registration Number				
	English							
Nationality					Alien registration number			
Passport number					Visa Expiration Date			
Date of birth					Gender		M() / F()	
Phone number	Korea	Mobile 1			Mobile 2			
	Home country	Mobile 1			Mobile 2			
	Online	E-mail 1			E-mail 2			
Address	Korea							
	Home country							
Department you apply to								
TOPIK		Level :						
Domestic Korean Language Education (when applicable)		University	Education period			Final Completion Level		
			Starting date		Ending date			
Guardian								
Name					Nationality			
Phone number					Relationship			
Home address								
Education								
Classification	School name	Country name		Period of enrollment (YYYY/MM/DD)		Duration		
High School						years		
Middle School						years		
Elementary school						years		
* Note:								
I, the undersigned, do hereby certify that the above statement is not false, and I hereby submit the prescribed documents for admission to your university.								
<div style="text-align: center;"> _____ YYYY/MM/DD </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Applicant' s Name (signature) </div>								
Dongnam Health University President								

[Form 2]

Personal statement (academic plan)

1. Introduce yourself (hobbies, talents, life perspective, upbringing, family environment, and etc.) in Korean and English.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

2. Describe the motivation for your application and your academic plans after admission in Korean and English.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

I certify that the above is true and correct.

YYYY/MM/DD

Applicant' s Name

(signature)

Student Financial Aid Pledge

Applicant		
Name	Korean	
	English	
Date of birth		
Passport number		
Nationality		
Financial guarantor ※ If an applicant submits proof of his/her own bank account balance, the financial guarantor is the applicant. ※ If an applicant submits the bank statement of his/her parent, the financial guarantor is the parent.		
Name		
Relationship with the applicant		
Occupation		
Address		
Contact number		
I pledge to bear all expenses of the above applicant during the period of study abroad. <div style="text-align: center;"> _____ YYYY/MM/DD </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Guarantor's name (signature) </div>		
Dongnam Health University President		

※ Financial guarantors can only be you and your parent.

[Form 4]

Personal Information Collection, Use, and Third-Party Disclosure Consent form [For International Students]

Dongnam Health University collects, uses, and provides your personal information to third-parties for the purpose of accepting applications and screening for foreign students. Please read the following carefully, and then check and sign your consent.

▶ Personal Information Collection and Use Agreement[“Required”]

Items of personal information to be collected and used	Purpose of collection and use of personal information	Period of use and retention of personal information
Photo, full name (Korean, English), nationality, gender, date of birth, visa type at the time of application, visa expiration date, phone number, Korean address, home address, department of application, TOPIK score, Korean education information (when applicable), guardian information, educational background, guarantor information, parent information, high school grades, elementary/secondary education grades (when applicable) family information, official record of entry and departure, deposit balance information, income/property information.	Foreign Student Admissions Processing	5 years

※ You have the right to refuse the collection and use of your personal information. However, if you refuse to consent, there may be some restrictions on processing your application.

Personal Information Collection and Use Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No
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▶ Notice of Collection and Use of Personal Information

Personal information is collected and used without the consent of the information subject in accordance with Article 15 Section 1 Clause 2 of the Personal Information Protection Act.

Personal information processing items	Purpose of collection and use of personal information	Basis of collection
Alien registration number, passport number	To handle foreign student admissions	Article 73 of the Enforcement Decree of the Higher Education Act

▶ Consent to provide personal information to third-parties[“Required”]

Where to submit	Items of submission	Purpose	Term of Use
Ministry of Justice	name, nationality, date of birth, gender, address, mobile phone number, passport number, alien registration number, photograph, grades, date of enrollment, date of graduation, date of change of status	Visa issuance and stay	Until graduation
University education Council	university code, provincial code, municipal code, affiliation code, type of selection code, recruitment unit name, recruitment period code, application result code, examination number, full name, alien registration number or passport number, day/evening class code, type of high school code, high school code, graduation year, enrollment date code, third-party consent status code, reception location code	<ul style="list-style-type: none">• Identification of violators of the legitimate college application procedure• Verification of admission data by university• Public disclosure of university information	Until completion of all the procedures

※ You may refuse to consent to this. However, please note that you may not be able to obtain insurance or obtain a visa if you refuse to consent.

Consent to provide personal information to third-parties	<input type="checkbox"/> Yes <input type="checkbox"/> No
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I have read, clearly understand, and agree to the above.

YYYY/MM/DD

Applicant' s name:

(signature)

Dongnam Health University President

Evaluation Sheet for Special Application of foreigners

Exam Registration Number		Application Year	
Department you apply to		Day/Night	
Full name (Korean)		Full name (English)	
Address			
Country		Birth date	

Evaluation factor	Excellent (100)	Good (90)	Average (80)	Poor (70)	Very poor (60)
Interview					

Evaluation factor	Level 5 and above (100)	Level 4 (90)	Level 3 (80)	Level 2 (70) *standard grade	Less than Level 2 (60)
Korean language proficiency					

Categorization	Interview	Korean language proficiency	Total (out of 200)	Pass/Fail
Comprehensive Evaluation				

※ Pass if your total score is 150 or higher.

As mentioned above, we have evaluated applicants for the special application of foreigners.

YYYY/MM/DD

Affiliation

Title

Name

(signature)